|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Quotation Format** | | | | | | |
| Company Name: | | | | | | |
| Address:    Phone No.:  Email ID:  GSTIN: | | | | | | |
|  | | | |  | | |
| Bill To: | | | |  | | |
| Name: | | | | Quote No.: | | |
| Address: | | | | Date: | | |
|  | | | | Payment Due Date: | | |
| Phone No.: | | | | Valid for: | | |
| Email ID: | | | |  | | |
| GSTIN: | | | |  | | |
| Quote Prepared by: | | | | | | |
| Sl. No. | Description | Unit | Quantity | Price /Unit | GST (%) | Amount |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | | | | **Sub Total** | |  |
| **Amount In Words:** | | | | **Discount:** | |  |
| **Final Amount:** | |  |
|  | | |
|
| **Special notes and instructions** | | | |  | | |
|  | | | |
|  | | | |
|  | | | |
|  | | | | **Seal & Signature** | | |
| **Declaration:** | | | | | | |

[](https://mybillbook.in/)