Invoice

Business Name

Contact Number				
BILL TO	SHIP TO Person Name Business Name			
Person Name			Invoice Date:// Due Date://	
Business Name				
Address	Address			
Contact Number	Contact Number			
DESCRIPTION	QTY		UNIT PRICE	TOTAL
	•		SUBTOTAL	
			DISCOUNT	
			SUBTOTAL LESS	
Terms & Instructions:			DISCOUNT	
			TAX RATE	
			TOTAL TAX	
			Balance Due	